

NHIT Western Projects Private Limited is looking to hire a qualified Company Secretary, to be based at Mumbai.

Sr. No.	Role/ Position	No. of Posts	Location	Eligibility
1	Deputy General Manager/General Manager – Secretarial & Compliance (Company Secretary)	01	Mumbai	A seasoned Company Secretary (ICSI Member) with over 15 years of post-qualification experience in independently managing secretarial and compliance functions for a Listed Company, including conducting Board and Shareholders' Meetings, drafting statutory documents, ensuring SEBI and regulatory compliance, and strengthening corporate governance frameworks; prior experience in a Listed Company and thorough knowledge of SEBI regulations are essential, with a Law degree being an added advantage.

Candidates are advised to upload their details at the link – <https://forms.office.com/r/S5k4SXZWUt>

Candidates may upload their details on Microsoft forms by scanning the QR code.

Candidates are also advised to send their updated resume to career@nhit.co.in with a subject line "Application for "Name of Position"". Applications without appropriate subject line shall not be accepted.

The last date for submission of application is August 11, 2025

Equal Employment Opportunity:

NHIT is an Equal Opportunity Employer and doesn't discriminate in employment based on race, religion, gender status in our employment and hiring practices. We encourage qualified candidates from all backgrounds to apply for open positions within our company.

National Highways Infra Trust
(Advertisement Aug 05, 2025 –
LinkedIn)

